

Minutes of PPG meeting Wednesday 5 July, 2023

Present: Carol Winmill (Patient), Evelyn Wasdell (Patient), Dr Shamira Bhika, Dimitar Pisanov (Staff), Ruth Zeweli (Staff), Carole Lysfjord (Staff) and Lucy Dogley-Darani (Staff).

Apologies: Patricia Smith and Paulette Coulson.

Introductions:

All attending introduced themselves

- Paulette, the Practice Manager apologises for not being able to attend as she has another meeting.
- The Terms of Reference of the PPG and Ground Rules were discussed and agreed.
- A chairperson needs to be elected.

Staff News

- Nurse Helen and AP Debbie have retired.
- New members of staff are: Ruth and Ali, Patient Care Coordinators, Nurse Laura, Carole, clinical coder, replacing Yasmin.
- Dr Hind Al Qassab has become a partner and we are recruiting for a salaried GP.
- Dr Pallavi Sarin, a regular locum is covering Dr Smailes who is on medical leave.
- Attached staff: Lydia is a Physician Associate (PA) and a new PA Rhianna is starting on 10th July. PAs are supervised by GPs for diagnosis and see / speak to up to 100 patients a week.
- Anjuman is our pharmacist and we are recruiting for a new one.
- New to the practice is a contact physio professional Ruchi Dubey.
- Muhammed Noor is our Home Care Coordinator, working with housebound patients.
- With the increasing demands on GPs NHS England has provided funding to GP Networks for Allied professionals.
- Lucy to add to agenda of regular meetings with pharmacy to order only items that patients have requested to avoid waste and patient frustrations.
- Also to discuss with Anjuman to meet PCCs to explain what medications on acute should go to her and which ones PCCs can request directly.
- Document about digitally excluded patients was shared for feedback at next meeting.
- Members suggested they would prefer to have meetings alternate between afternoon and evening to allow those who work to attend.

Date of next meeting to be communicated later